

Tell Me All About It

Quoting
VS
Paraphrasing

A Supplementary PowerPoint from

Language
Arts Press

Quoted Speech

- My friend said, "*I am very tired.*"
- The newspaper said, "*Last year was a difficult year for local stores.*"

When you quote, you must use the exact words that came out of a person's mouth or the exact words from a book/a newspaper/online.

Tips to Writing Quoted Speech

- You must cite the source.
 - Use a phrase, e.g., “According to...” , “The local newspaper”, “The President”
 - Use a “reporting” verb, e.g., *say, describe, ask, claim*, etc.
- You separate the other person’s words by a comma.
- You put the exact words in quotation marks.

Paraphrasing

- My friend said that he was very tired.
- The local newspaper said that the year before had been hard for local stores.

When you are reporting what another person, newspaper, book, or the internet said, you do not use the exact same words but you must give the same ideas!

Tips to Paraphrase Correctly

- You still need to cite the source!
- Do not use quotation marks or comma.
- If necessary, change pronouns to make sense.
- Change the verb tense if necessary.
 - *In 2006, he said, "The project **is** done."*
 - *In 2006, he said that the project **was** done.*

There are many Reporting Verbs you can use.

- The witness testified that he had seen the crime.
- The lawyer expressed her opinion that her client was innocent.
- The jury decided that the defendant was guilty.
- The judge declared that the trial was over.



What can follow reporting verbs

- A noun/noun phrase
- An infinitive
- A noun clause
- A question*

A noun/noun phrase

- The policewoman explained **the directions to the shopping mall.**
- Several small children sang **a song.**
- The caller reported **a fire.**

An infinitive

- The policeman told them **to stop**.
- The teacher asked the children **to sit down**.
- The counselors advised the students **to register early**.

A noun clause

- A noun clause is a dependent/subordinate clause.
- It acts like a noun in a sentence – subject or object.
- It begins with “*that*”.
- Our instructor explained **that the final exam schedule had been changed.**

Try It!

- In 2008, the author wrote, “The election has been very confusing.”
- In 2008, the author wrote...

- Last year, the mayor announced, “I will not run for office again.”
- Last year, the mayor announced...

Try It!

- In 2008, the author wrote, “The election has been very confusing.”
- In 2008, the author wrote that the election had been very confusing.
- Last year, the mayor announced, “I will not run for office again.”
- Last year, the mayor announced that he would not run for office again.

A question*

* When you are **reporting** questions, you are **not asking** the question. Therefore, don't use question form.

- Tom asked, "*When is the sale over?*"
- Tom asked when the sale was over.

Reporting a question

- A reported question is also a noun clause, so it is a dependent/subordinate clause.
- You use the same tips as for a statement but...
 - It begins with a *question word*
 - You do not put the verb in front of the subject.*

Because **you are not asking the question!*

Yes/No questions

For yes/no questions, you have to add a question word - if or whether.

- Phil asked me, "*Do you have a key?*"
- Phil asked **if** I had a key.

Information Questions

- For WH (information) questions, begin with the *WH question word*.
- The students asked, "**When** will the final exam be given?"
- The students asked **when** the final exam would be given.

Next?

- You must look at the question and move the verb after the subject.
- *He asked, “Where **are you** going?”*
- *He asked me where **I was** going.*

Try It!

- In 2011, the salesman asked, "*Are the prices too high?*"
- In 2011, the salesman asked...

- Last week, the worker asked, "*When did the bus schedule change?*"
- Last week, the worker asked...

Try It!

- In 2011, the salesman asked, "*Are the prices too high?*"
- In 2011, the salesman asked if the prices were too high.
- Last week, the worker asked, "*When did the bus schedule change?*"
- Last week, the worker asked when the bus schedule had changed.